

Item 6.2 - Rolling Actions Log

Finance and Resources Committee

27 August 2015 – 18 August 2016

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	RAG Status	Comments
1	27-08-15	Proposed 25 Year Lease of the Engine Shed, 19 St Leonard's Lane, Edinburgh	To request that officers from Corporate Property work alongside the Rivers Centre Public Social Partnership/Carr Gomm to identify alternative accommodation and to report the outcome back to Committee.	Acting Executive Director of Resources	Not specified		A	Update to be provided in the F+R Committee Business Bulletin of 8 September 2016 meeting – ongoing.
2	29-10-15	Redhall House and Lawn - Progress Report	To request an update report was brought to the Finance and Resources Committee at the conclusion of the planning process.	Acting Executive Director of Resources	August/September 2016		A	An update to be provided to the Finance and Resources Committee being held on 8 September 2016 - ongoing

3	12-05-16	Managing Workforce Change - Workforce Dashboard	To circulate a briefing note to members on the reasons for refusal of VERA applications, the reduction in the numbers of approved VERA applications and the criteria on which posts were deemed to be critical for the delivery of services.	Acting Executive Director of Resources	As soon as possible	August 2015	G	Information sent to Members – closed.
4	12-05-16	Scotland's Energy Efficiency Programme	To circulate a briefing note to members on the progress with the establishment and operation of the Energy Improvement Unit.	Executive Director of Place	As soon as possible		A	To provide an update a briefing note before the next Finance and Resources Committee being held on 8 September 2016 – ongoing.

5	18-08-16	Transformation Programme :Progress Update	<p>1) To agree that the VERA cost benefit analysis chart would be amended in future report to reflect the full year savings for leavers.</p> <p>2) To agree that a complete picture of staff and vacancies in each locality would be presented to Committee by the end of September 2016.</p>	Chief Executive	30 September 2016		A	
6	18-08-16	Managing Workforce Change - Workforce Dashboard	To provide a briefing note to the Convener and Vice-Convener of the Finance and Resources Committee on sickness absence figures.	Acting Executive Director of Resources	As soon as possible	8 Sept 2016	A	Sickness absence figures to be included in the report to F+R on 8 September 2016 – ongoing.

7	18-08-16	Re-employment and Re-engagement of Staff	To agree that a B agenda report would be brought back to Committee in November 2016 dealing with the exceptional circumstances surrounding the re-employment of staff within less than a year of leaving the Council and the policy related to this.	Acting Executive Director of Resources	3 November 2016		A	
8	18-08-16	Homelessness Prevention - Review of Advice and Support Pilot	To agree that the relevant elected members and third sector organisations would be invited to a workshop being held on Thursday 25 August 2016 to discuss the development of co-production and the potential barriers faced by third sector organisations to co-production.	Head of Service – Safer and Stronger Communities	25 August 2016	23 August 2016	G	Invites to the workshop being held on Thursday 25 August 2016 have been sent to the relevant elected members and key stakeholders – closed.

9	18-08-16	Former Tenants Rent Arrears 2015-16	To agree that an analysis would be provided of the impact of universal credit on rent arrears to members.	Executive Director of Place	As soon as possible		A
10	18-08-16	Property Repairs and Maintenance Contract Update	To agree that the internal audit report would be circulated to all elected members of the Council by Committee Services.	Committee Services	As soon as possible		A
11	18-08-16	Contract Award Under Urgency procedure - Edinburgh Schools - Schools Transport	<p>1) To agree that the Executive Director of Resources would investigate why local bus companies were not recruited.</p> <p>2) To agree that a report would be brought back to Committee with details of all costs required to be recovered in relation to schools.</p>	Acting Executive Director of Resources/ Acting Executive Director of Communities and Families	As soon as possible	Nov 2016	A

12	18-08-16	Edinburgh Shared Repairs Service - Evaluation of the Pilot	<p>1) To agree that a detailed list of how the legislation related to Property Conservation could be improved would be produced and fed back to the Scottish Government.</p> <p>2) To agree that issues related to Property Conservation would be considered at a future meeting of the Property Sub-Committee.</p>	Acting Executive Director of Resources		Dec 2016	A	
13	18-08-16	Proposed 10 year lease at 86-88 Niddrie Mains Road, Edinburgh	To continue the report to the November Committee (or to bring back the report sooner, if possible) to allow community groups to be consulted on options for the lease of 86-88 Niddrie Mains Road and for the development of a business case for a possible CCTV community hub.	Acting Executive Director of Resources	3 November 2016 or sooner if possible	Nov 2016	A	

14	18-08-16	Proposed sale of site Ardmillan Terrace, Edinburgh	To continue the report to allow discussion between the Chief Executive of the Council and the Chief Executive of the NHS to resolve outstanding issues.	Chief Executive/ Acting Executive Director of Resources		Dec 2016	A	
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Red – Action has not been completed within timescales indicated.

Amber – Action is in Progress.

Green – Action has been completed and recommended for closure.